



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009

PROF. Khaja Althaf Hussain
I/C REGISTRAR

No. 1095/B3/KU/2015

Date: 17 -12-2015

The Principals of University Constituent and
Affiliated Colleges offering MBA/MCA/LAW
KAKATIYA UNIVERSITY

Sub: ANNUAL REPORT - 2014-2015 - Collection of Data -
Regarding.

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Sir/ Madam,

I am sending herewith the proforma pertaining to the ANNUAL REPORT - 2014-2015 with a request to furnish the information of your College (MBA/MCA/LAW courses separately). The report should contain the events of your College **for the period from 1st APRIL, 2014 to 31st MARCH, 2015.**

Please see that the filled-in proforma in **hard & soft copy (CD)** should be sent to the Deputy Registrar, Academic, Kakatiya University, Warangal by **30th December, 2015** in order to finalize the Annual Report and for placing it before the Executive Council and the Academic Senate for approval.

The same format is also available in the University web-site www.kuwarangal.com.

This may be treated as **Most Urgent.**

Yours faithfully,


REGISTRAR

Encl: (as stated above)

Copy to:

- 1) The Secretary to Vice-Chancellor/ P.A. to Registrar, KU
- 2) The S.F.