



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL - 506 009

PROF. G. BENARJEE
I/c REGISTRAR

No. 842/B2/Acad/KU/2016

Date: 03.08.2016

The Principals of
University and Affiliated (UG NP) Colleges
KAKATIYA UNIVERSITY

Sub: Conducting of one day Orientation Programme for Botany Teachers on 20th August, 2016 by the Department of Botany, KU - Deputation of Teachers - Regarding.

Ref: Lr. No.058/Bot/UC/KU/2016, dt. 2-08-2016 of the Head, Department of Botany, KU.

Sir/ Madam,

I am to inform you that the One Day Orientation programme to the undergraduate teachers of Botany under the jurisdiction of Kakatiya University on newly introduced semester and CBCS system will be held on 20th August, 2016 at 10.30 a.m. in the Department of Botany, Kakatiya University.

I request you to depute teachers in Botany of your College to attend the Programme. The TA and DA to the out-station participants of Affiliated Colleges shall be paid from the 20% of Registration Fee kept at the disposal of the Colleges for academic activities.

Yours faithfully,



REGISTRAR

Copy to:

1. The Dean, Academic Audit, KU.
2. The Dean, College Development Council, KU.
3. The Dean, Faculty of Science, KU.
4. The Head, Department of Botany, KU.
5. The Chairperson, Board of Studies in Botany, KU.
6. The Finance Officer, KU.
7. The Dy. Registrar (Accounts/ Audit), KU.
8. The Public Relations Officer, Ku with a request to release a press note in this matter.
9. The Secretary to Vice-Chancellor, KU.
10. The SF.